

General Assembly Meeting

Overall update of Project Status

Roy Pennings, Project Coordinator

Raquel Costa, Project Manager



COST MONITORING TOOL



BrightnESS is funded by the European Union's Horizon 2020 research and innovation programme under grant agreement No. 676548

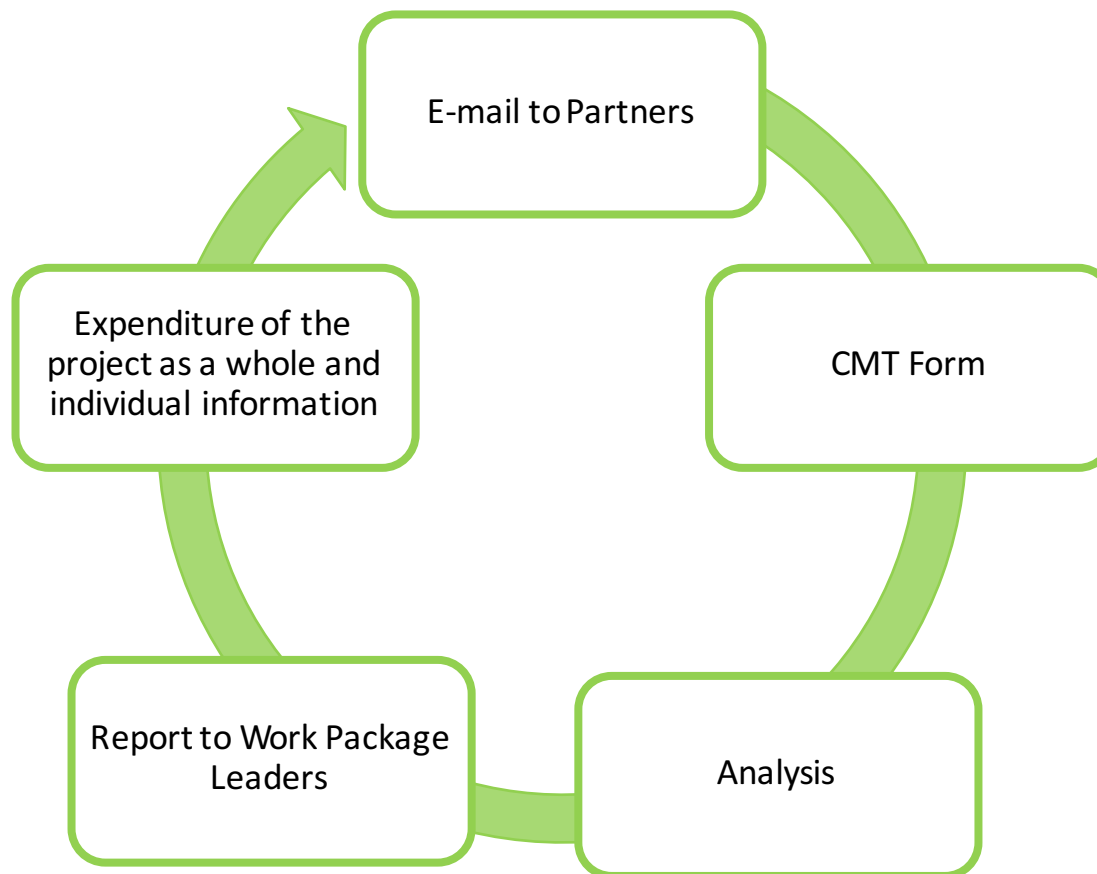
About

Cost Information per Partner and per Work Package, including Budget Categories

- Covers 18 Partners
- Sent on a quarterly basis
- Estimated costs based on flat calculation (Partner total budget/36*10)
- Data is related back to the GANTT Chart

Keeping track of the project: running on schedule and within budget
Identifying deliverables requiring timely attention and action

How does it work?



CMT FORM



Cost Monitoring Months 7, 8, 9 and 10

Please only complete the information in the Work Packages that are applicable to you.

***Required**

Consortium Partner *

Choose from the list below

Contact Person

Name

Contact Person

E-mail

Work Package 1

Management

Person months

Please indicate the actual person months spent during the period

Personnel Costs - Amount

Personnel Costs	• Number of PM • Amount • Personnel Costs Justification
Direct Costs	• Amount • Travel Costs Justification (<i>name of people travelled, the purpose of the meeting, place and date of the meeting / cost claim</i>) • Other Direct Costs Justification
Subcontracting	• Amount • Is the subcontracting expense part of the pre-defined subcontracting costs in your budget? • If yes, describe the subcontracting activity and task • If not, please explain
Deviations	• Was there any deviation from the work plan? If yes, please explain.

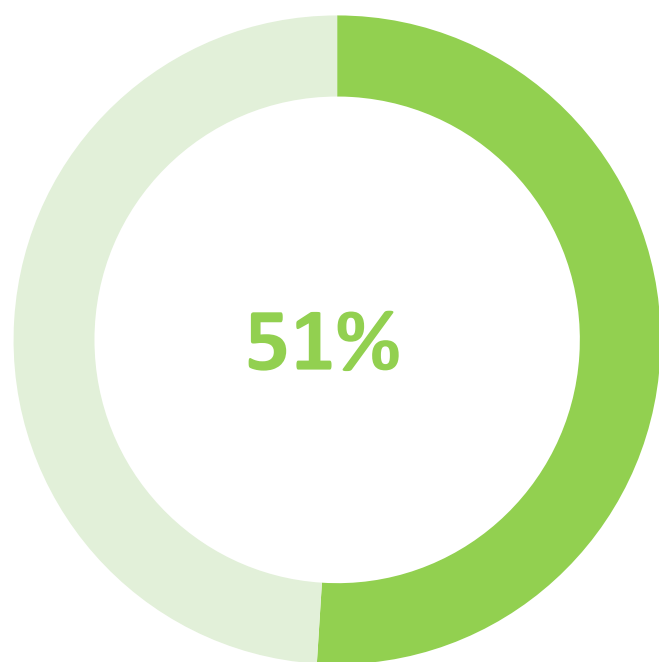
Administrators Meeting

June 27-28

- Exchange best practices and tools on how to best implement and manage both research projects

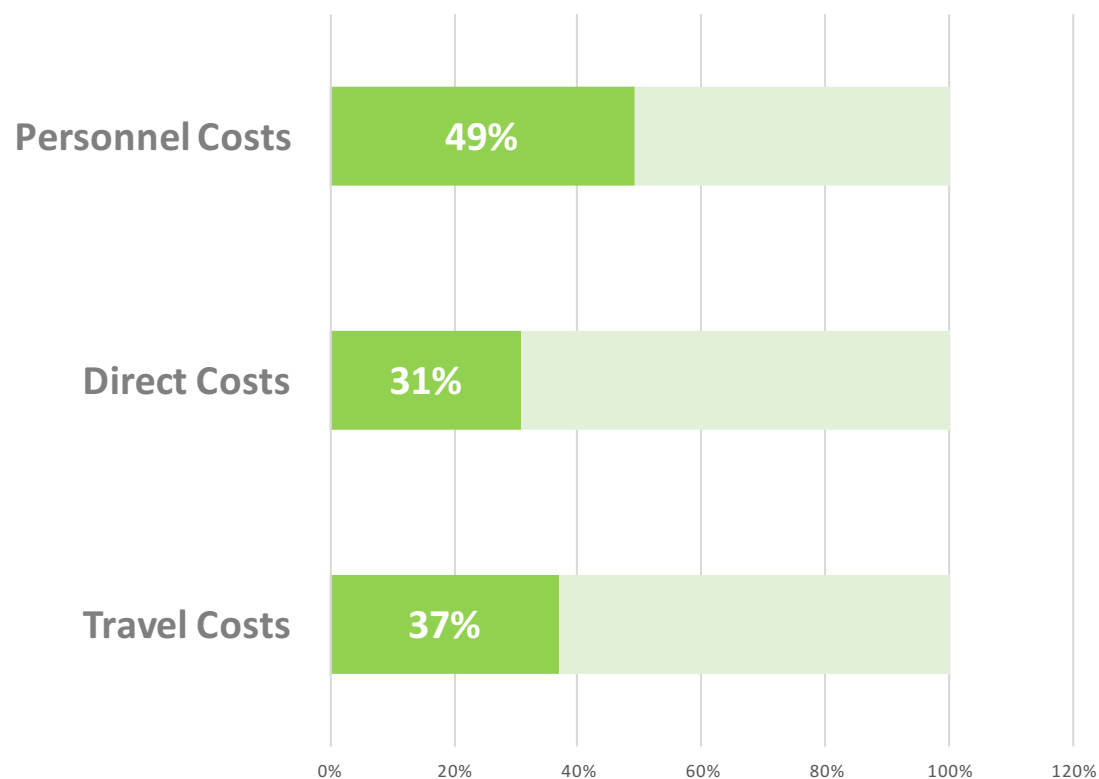


Overall expenditure



Timeline: Month 1 – Month 10

Expenditure per cost category



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